

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, MARCH 9, 2009, 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Evelyn C. Myskiw	Vice-Chairperson
	Gary J. Fogg	Trustee
	Teresa Jaworski	Trustee
	Cory Juan	Trustee
	Bill McGowan	Trustee
	Edward P. Ploszay	Trustee
	Dennis Ruggles	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O’Leary	Superintendent
	Lydia Hedrich	Assistant Superintendent
	Edie Wilde	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:05 p.m.

MINUTES

Approved the minutes of Regular Board Meeting of Monday, February 2, 2009, as listed.

09-090 – Approval of the Agenda

Fogg/Ruggles

That the agenda for this meeting be approved as amended.

Carried

COMMITTEE OF THE WHOLE

09-091 – Moved into Committee of the Whole at 6:10 p.m.

COMMITTEE OF THE WHOLE

Fogg/Ruggles

That the Board move into Committee of the Whole.

Carried

Trustee Myskiw in the Chair.

OFFICERS' REPORT

There were no reports.

Trustee McGowan here entered the meeting at 6:12 p.m.

SUPERINTENDENTS' PERSONNEL REPORT

09-092 – Superintendents' Personnel Report

Sawka/McGowan

That the Superintendents' Personnel Report be ratified.

Carried

TEACHER APPOINTMENTS

The following were appointed to Limited Teacher-General (permanent) contracts:

Jennifer Humeny (1.00)

The following were appointed to Limited Teacher-General (term) contracts:

Abayneh Ambaye (1.00), effective January 26, 2009 to February 27, 2009

Barbara Brown (.50), effective February 2, 2009 to March 27, 2009

Marie-Claude Ferré (1.00), effective February 2, 2009 (indefinite)

Derek Gebhardt (1.00), effective February 17, 2009 (indefinite)

Heather Goresky Caslor (1.00), effective February 23, 2009 (indefinite)

Joyce Hill (1.00), effective January 21, 2009 (indefinite)

Sharon Kaye (.20), effective February 27, 2009 to June 26, 2009

Erin Murphy (1.00), effective March 3, 2009 to June 30, 2009

Matthew Reis (1.00), effective February 2, 2009 (indefinite)

Karen Shubaly-Molnar (.66), effective February 10, 2009 (indefinite)

Michael Stupak (1.00), effective February 3, 2009 (indefinite)

SUPERINTENDENTS' PERSONNEL REPORT

SUBSTITUTE TEACHER APPOINTMENTS

The following were appointed to Substitute Teacher contracts:

Norman Asher	Larisa Moniz
Esmer Babaran	Elizabeth Moore
Parminder Bagga	Jeffrey McCarron
Sukhdeep Birdi	Shireen Nevistiuk
Mark Borowski	Russell Rennie
Kiranjit Brar	Cory Shapiro
Hadass Eviatar	Anita Sharma
Brent Leschyson	John Starway
Jay Meyer	Derek Trainer
Charles Mitterndorfer	Evgeny Vishnevsky
	Charlotte Zajac

SECRETARY APPOINTMENT

Appointed Darlene Jarvis to the position of full-time (1.00) school secretary effective March 24, 2009.

BUS DRIVER APPOINTMENT

Appointed Lawrence Burt to the position of part-time (4 hours per day) permanent bus driver effective February 17, 2009.

ELECTRICIAN APPOINTMENT

Appointed Angelo Iezzi to the position off full-time (8 hours per day) permanent electrician effective March 9, 2009.

BRIGHT FUTURES PROGRAM APPOINTMENT

Appointed Vanessa Koch to the position of Student Parent Support Worker effective February 19, 2009 to June 30, 2009.

KYAC APPOINTMENT

Appointed Lindsay Longley to the position of full-time (1.00) KYAC Coordinator effective February 9, 2009.

SUPERINTENDENTS' PERSONNEL REPORT

CLINICIAN DEFERRED SALARY LEAVE

Granted Michelle Hawula deferred salary leave effective the 2013-2014 school year.

TEACHER MATERNITY AND PARENTAL LEAVE

The following teachers were granted maternity leave:

Jennifer Arjoon, effective April 4, 2009 to April 2, 2010

Dawn Moniz, effective April 27, 2009 to June 30, 2010

Stacy Stockton, effective February 23, 2009 to February 19, 2010

CLINICIAN MATERNITY AND PARENTAL LEAVE

Kelly Ring-Whiklo was granted maternity leave effective February 23, 2009 to March 8, 2010.

PARAPROFESSIONAL MATERNITY LEAVE

Jodi-Lee Stuart was granted maternity leave effective April 6, 2009 to April 4, 2010.

ADMINISTRATOR RETIREMENT

Denise Murphy gave notice of intent to retire effective June 30, 2009.

TEACHER RESIGNATION

Theresa Hyrich gave notice of intent to resign effective June 30, 2009.

TEACHER RETIREMENTS

The following teachers gave notice of intent to retire effective June 30, 2009:

Roger Bamburak
Barbara Cummine
Sherry Fergusson
Helen Halpin
Judy Page
Sylvia Shore

Barbara Shukster
Janet Waddell
Susan Whitehead
Harvey Zahn
Patricia Zborowsky

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- 2009-2010 Budget Highlights.
- H.C. Avery School Update.
- St. James-Assiniboia and Pembina Trails School Division Settlements Update.
- Chamber of Commerce meeting with The Honourable Peter Bjornson and Vic Toews.
- MAST Meeting Update.
- Enrolment History.

09-093 – Surplus Property

McGowan/Ruggles

That the Board request permission from the Public Schools' Finance Board to advertise the surplus 7.2 acre school site known as lot 4, plan 23200 Leila Avenue for sale in accordance with the Manitoba Education, Citizenship and Youth Policy Statement Governing the Disposition of Surplus Public School Property. Carried

Trustee Sarbit in the Chair.

CORRESPONDENCE

09-094 – Manitoba Association of Parent Councils

Juan/Jaworski

That the Seven Oaks School Division Board of Trustees support the Manitoba Association of Parent Councils as a "Proud Supporter" at their Annual AGM and Conference, May 1 and 2, 2009. Carried

09-095 – TJ's Gift-A Gala Evening

Ruggles/Fogg

That the Seven Oaks School Division Board of Trustees purchase a Corporate Table of Ten for the 3rd Annual TJ's Gift-A Gala Evening and contribute Seven Oaks merchandise to the auction. Carried

CORRESPONDENCE**09-096 – Middle Years Conference**

Juan/Jaworski

That the Seven Oaks School Division Board of Trustees grant the Middle Years Conference Committee permission to host a Wine and Cheese Reception on Thursday, May 7, 2009 from 4:00 to 8:00 p.m. in the Library at École Leila North Community School and approve permission to have a cash bar.

Carried

09-097 – Rescheduling of Regular Board Meeting of May 11, 2009

Juan/Ploszay

That the Board reschedule the Regular Board Meeting for Monday, May 11, 2009 to Tuesday, May 12, 2009.

Carried

09-098 – MAST Distribution of Board Ballots

Ruggles/McGowan

That Trustee Myskiw be approved to pick up the MAST ballots. Carried

09-099 – Transportation Fees for the 2009-2010 School Year

McGowan/Jaworski

That the 2009/10 transportation fees for non-eligible students be as follows:

\$410 for grades K-5 students;
\$460 for grades 6-8 students;
\$492 for grades 9-12 students; and

that the fee for families with more than one child, kindergarten to grade 8, riding the bus be reduced by \$100.00 for the second child and that the maximum family fee be as follows:

\$720 for grades K-5;
\$820 for grades 6-8; and
\$984 for grades 9-12.

It should be noted that we have tied our fees to the City of Winnipeg Public transit rate. For the 2008-09 school year there was no fare increase from the 2007-08 fare as the City did not increase its public transit rate. Carried

CORRESPONDENCE**09-100 – Budget: 2009-2010**

Juan/Jaworski

That the Board approve a 2009-2010 operating budget of \$92,600,416 and a capital budget of \$5,415,464 and submit it to The Public Schools Finance Branch. **Carried**

Ruggles/McGowan

That the Board request the 2009 Special Levy funding from the municipalities as follows:

City of Winnipeg \$31,714,963;

Rural Municipality of West St. Paul \$4,344,555;

Rural Municipality of St. Andrews \$369,757, which totals \$36,429,275.

Carried

09-101 – MERLIN Partnership Program

McGowan/Jaworski

That the Board sign the MERLIN Partnership Program letter of intent indicating the Seven Oaks School Division plans to participate in the partnership program for another 3 years. **Carried**

CONSENT AGENDA**09-102 – Consent Agenda**

Ruggles/Ploszay

That the Consent Agenda be approved. **Carried**

Cheque Listing – February 2009

That cheques #902131-#902488, #90002498-#90002936, and #9103-#9109 (U.S.) in the amount of \$3,612,125.11 be approved.

Number Ten Architectural Group Invoice No. 6578

That Invoice No. 6578 for West Kildonan Collegiate Building in the amount of \$8,253.82 be paid to Number Ten Architectural Group.

CONSENT AGENDA

Number Ten Architectural Group Invoice No. 6587

That Invoice No. 6587 for Garden City Collegiate - Link in the amount of \$4,947.60 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6590

That Invoice No. 6590 for Edmund Partridge Grooming Room in the amount of \$5,424.37 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6596

That Invoice No. 6596 for Garden City Collegiate West Grooming Room and Elevator in the amount of \$803.25 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6597

That Invoice No. 6597 for Riverbend School Portables in the amount of \$1,223.62 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 6599

That Invoice No. 6599 for Arthur E. Wright School Portables in the amount of \$160.65 be paid to Number Ten Architectural Group.

Brunger Industries Ltd. Invoice No. 002

That Invoice No. 002 for the relocation of the Centennial Portable to Leila North School in the amount of \$10,605.00 be paid to Brunger Industries.

Westland Construction Ltd. Certificate of Payment No. 6

That Certificate of Payment No. 6 for the Garden City Link & Renovations in the amount of \$615,209.04 be paid to Westland Construction Ltd.

Statutory Holdback on Westland Construction Certificate of Payment No. 6

That 7-1/2% Statutory Holdback in the amount of \$47,506.49 in relation to the Garden City Link & Renovations be paid to the Seven Oaks School Division/Westland Construction account.

CONSENT AGENDARelease of Statutory Holdback to Bockstael Construction Ltd.

That the 7-1/2% Statutory Holdback in the amount of \$43,929.36 plus accrued interest in relation to the construction of the new West Kildonan Collegiate be paid to Bockstael Construction (1979) Ltd. from the Seven Oaks School Division / Bockstael Construction Ltd. Trust Account, subject to the approval of the Board's solicitor.

GST on Release of Holdback – Bockstael Construction Ltd.

That GST on the release of the 7-1/2% Statutory Holdback in relation to the construction of the new West Kildonan Collegiate be paid to Bockstael Construction Ltd.

COMMITTEE REPORTS**09-103 – Policy DJEE – Purchasing Procedures**

Ploszay/Juan

That revised Policy DJEE Purchasing Procedures be approved for inclusion in the Policy Manual. **Carried**

09-104 – Policy GABE – Dangerous Work Refusal Procedure

Juan/Jaworski

That Policy GABE Dangerous Work Refusal Procedure be approved for inclusion in the Policy Manual. **Carried**

09-105 – Policy GABF – Managing Exposure to Human Blood/Body Fluid

Jaworski/Juan

That Policy GABF Managing Exposure to Human Blood/Body Fluids (Bloodborne Pathogen Precautions) be approved for inclusion in the Policy Manual. **Carried**

09-106 – Policy GABG – Working Alone Policy

Juan/Ploszay

That Policy GABG Working Alone Policy be approved for inclusion in the Policy Manual. **Carried**

COMMITTEE REPORTS

09-107 – Policy GABH – Contractor Safety Requirements

Jaworski/Ploszay

That Policy GABH Contractor Safety Requirements be approved for inclusion in the Policy Manual. Carried

09-108 – Policy GABI – Safe Use of Hand and Power Tools

Ploszay/Jaworski

That Policy GABI Safe Use of Hand and Power Tools be approved for inclusion in the Policy Manual. Carried

09-109 – Policy GABJ – Guide to Investigating Workplace Incidents

Ploszay/Juan

That Policy GABJ Guide to Investigating Workplace Incidents be approved for inclusion in the Policy Manual. Carried

CONFERENCE REPORTS

- Scott Shier, Vice-Principal, West Kildonan Collegiate: Met School Visitation Report, Providence Rhode Island, January 12 to 13, 2009.

OTHER REPORTS

- Trustee Fogg, Trustee McGowan and Superintendent O’Leary reported on the MHSAA Trustee Summit, Thursday, February 12, 2009, Canad Inn Garden City.

CORRESPONDENCE

- George Buri, Chairperson, Brandon School Division Board of Trustees: Endorse the nomination of Trustee Ramona Coey as Director - Region #1.
- MAST Executive Highlights: February 2, 2009.
- CSBA InfoPicks: February 6, 2009 and February 13, 2009.
- MAST: CSBA Congress 2009 – Registration Site Now Live.
- G.F. Barnes, Secretary-Treasurer, Brandon School Division: Letter of support for the Joint Statement on Physical Punishment.
- MAST Salary Bulletin: St. James Assiniboia School Division and St. James Assiniboia Teachers’ Association Ratified July 1, 2007 to June 30, 2010.

CORRESPONDENCE

- MASS – Winnipeg Foundation – Manitoba Arts Council: Support from Manitoba Arts Council for the Application to The Winnipeg Foundation from MASS for assistance to produce a DVD on The Value of Public Education.
- MASS – Winnipeg Foundation – Manitoba Chambers of Commerce: Support from Manitoba Chambers of Commerce for the Application to The Winnipeg Foundation by MASS for assistance to produce a DVD on The Value of Public Education.
- Tim Austin, City of Winnipeg Assessment and Taxation: Official Notice of Tax Requirements 2009 form to be completed and submitted by March 15, 2009.
- Peter W. Kloos, Director of Fire Prevention: Provincial Regulation regarding Fire Safety Inspections.
- MAST Resolutions and Policy Committee: 2009 Convention Resolutions.
- Gary Doer, Premier of Manitoba: I Love to Read month and rewarding all readers in Grades 2 and 3 who meet their reading goals with the Premier's Reading Recognition Certificate.
- Albert Eltassi CM, Vice-President, Islamic Social Services Association Inc.: Fundraising Celebration Dinner on April 3, 2009 to celebrate Ten Year Milestone in Canada.
- Premier Award for School Board Innovation: Nomination of Students Working Against Tobacco (SWAT) program, West Kildonan Collegiate, submitted by the Seven Oaks School Division Board of Trustees.
- Met School: Information related to the new Met School at Garden City Collegiate.
- Middle Years Summer Camp: Proposal for new camp.
- Transporting Students: Information and guidelines relating to transporting students in private vehicles in Seven Oaks.
- Public Schools Finance Board-Seven Oaks Middle School Ventilation System Upgrade-Phase 1: Authorization from Manitoba Public Schools Finance Board to proceed to tender Phase 1 of the ventilation system upgrade project at Seven Oaks Middle School.
- MAST 2009 Safety and Security Conference: Safety and Security Conference, April 21 and 22, 2009, Winnipeg.
- Manitoba Public Schools Finance Board-Annual Report.
- MAST Pension Trustees Meetings: Minutes.
- MAST Salary Bulletin: Pembina Trails School Division and Pembina Trails Teachers' Association Ratified Agreement, July 1, 2007 to June 20, 2010.
- MAST – MUST Fund Support: MUST Fund Committee approval regarding Paraprofessional Suspension/Termination (MF2009-08).
- MAST Annual Report 2007-2008.

CORRESPONDENCE

- Thank You Correspondence received from A.E. Wright Community School for having the opportunity to present their new Cultural Centre to the Board.
- Thank You Correspondence from Jane Romio, Vice-Principal, Maples Collegiate for the opportunity of students from Maples Collegiate to attend the 3rd Annual Aboriginal Education Awards.

ANNOUNCEMENTS

- Informal Board Meeting – Monday, March 16, 2009 – 6:00 p.m.
- MAST AGM, March 19 & 20, 2009
- Regular Board Meeting – Monday, April 13, 2009 – 6:00 p.m.
- Information Board Meeting – Monday, April 20, 2009 – 6:00 p.m.
- Regular Board Meeting – Monday, April 27, 2009 – 6:00 p.m.
- Policy Committee Meeting – Thursday, April 30, 2009 – 10:00 a.m.
- Informal Board Meeting – Monday, May 4, 2009 – 6:00 p.m.
- Regular Board Meeting - Tuesday, May 12, 2009 – 6:00 p.m.
- Coaches Appreciation Night – Wednesday, June 3, 2009 - Canad Inn Garden City – 5:30 p.m.

09-110 – Moved to Committee of the Whole at 9:09 p.m.

Ruggles/Juan

That Board here returned to the Committee of the Whole at 9:09 p.m.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- Constructivism Education.
- PAWS Program.

Trustee McGowan here left the meeting at 9:33 p.m.

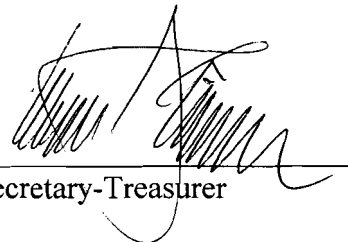
- Workplace Health and Safety Issue.
- Negotiating Committees.

ADJOURNMENT

The meeting adjourned at 10:07 p.m.



Chairperson



Secretary-Treasurer

March 9, 2009
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